



OFFICE OF
COMMISSIONER OF THE REVENUE
FRANKLIN COUNTY

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Margaret S. Torrence
Commissioner of the Revenue

TELEPHONE

State Taxes (540) 483-3083
Personal Property Tax (540) 483-3083
Real Estate (540) 483-3085
Land Use (540) 483-3084
Fax (540) 483-3089

Business Closure Form

The Business Closure form is used when a business operating in Franklin County has ceased operations permanently or has ceased operations in Franklin County and moved to a different jurisdiction.

Fill out the form below as it applies to the changes in your business. Be sure to include the status of any assets.

Business Name: _____

Is the business closed? _____ (yes/no) Closed Date: _____

Did the business move to another jurisdiction? _____ (yes/no)

Move Date: _____ Jurisdiction: _____

If business moved please provide:

Contact Name: _____

New Address: _____

Telephone: _____ Fax: _____ Email: _____

Status of Assets

Disposed of _____ (yes/no) Disposal Date: _____

Personal Use _____ (yes/no) Change Date: _____

Sold _____ (yes/no) Sold Date: _____

New Address (if applicable): _____

Signature: _____ Date: _____

Printed Name: _____ Title: _____

Telephone: _____

Received Date: _____

COR: _____