

## COMMON TERMS

CPMT – Community Policy and Management Team

CSA – Children's Service Act

DSS – Department of Social Services

FAPT – Family Assessment and Planning Team

FPM – Family Partnership Meeting

IEP – Individual Education Plan

IFSP – Individual Family Service Plan, plan developed in the FAPT meeting for the child and family to address identified needs

Case Manager – Person responsible

TFC – Treatment Foster Care

## WHEN IS THE FAPT MEETING

Franklin County FAPT meets the 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> Wednesday and the 2<sup>nd</sup> Tuesday of each month



DATE: \_\_\_\_\_

Time: \_\_\_\_\_

Place: \_\_\_\_\_

Address: \_\_\_\_\_

Case Manager: \_\_\_\_\_

Phone Number: \_\_\_\_\_

*"We believe that families are valued participants in the CSA Process and that they deserve to be informed through appropriate education and preparation. We will provide a clear understanding of what is expected from the family through the entire CSA process"*

The Family will receive a separate notification regarding their rights and expectation under the CSA process.

For additional information amount CSA, visit:

<http://www.csa.virginia.gov>

# Franklin County

## Children's Services Act



Franklin County, Virginia

Local CSA Office

540-483-7209

# WHAT IS CSA

The Children's Service Act, or CSA, is a 1993 Virginia Law that provides for services for high-risk youth and their families. Such services are intended to be child centered, family focused, high quality, and cost effective.

Our local office serves Franklin County

## Who is Eligible for Services?

A child may be eligible for services that may be funded through CSA if they meet one or more of the following criteria:

- Requires educational services in an alternate setting as determined by an IEP
- Has serious emotional or behavioral concerns
- Is at risk of a more restrictive out of home placement
- Receives foster care services
- Receives services to prevent foster care placement
- Is under the supervision of the Court to Department of Juvenile Justice

## Stages of the CSA Process:

1. Referral to FAPT by a public child serving agency (DSS, Court Services, Schools, or Piedmont Community Services)
2. FAPT Meeting
3. CPMT Meeting
4. Follow Up/Review

# WHAT IS FAPT

The Family Assessment and Planning Team, or FAPT, is a group of community partners (DSS, Court Services, Schools, Piedmont, and Parent Rep) that meet with the case manager and family to assess the strengths and needs of youth and families and work together to develop a plan to meet the identified needs.



## Who Attends the FAPT Meeting?

- Parent/Guardian
- Child (if of age and appropriate; consult with case manager)
- Case Manager
- CSA representative and FAPT representatives
- Service providers involved with family
- Natural supports as identified by the family

## What Happens at the FAPT Meeting?

1. Family and Team introductions
2. Family and Team members discuss the child and family strengths and needs
3. Family and Team develop a IFSP (which may or may not require CSA funds)
4. The plan reviewed by CPMT designee and returned to the case manager with a decision within two business days

\*\* If CSA funded services are recommended, parents may be assessed a copayment for services\*\*

# WHAT IS CPMT

The Community Policy and Management Team, or CPMT, is a group consisting of at least one elected or appointed local government official and agency representatives from DSS, the school system, citizen rep, health department, Piedmont, Court Services, a parent rep, and a private provider. This team develops local policies for the CSA program and manages the funds for requested and approved services

## What Happens at the CPMT Meeting?

1. CPMT reviews funding requests and ask for additional information if needed
2. Agency representatives provides updates or additional information
3. If additional services are recommended the case manager is notified to bring the case back to FAPT

\*\*FAPT and/or CPMT reviews may be held after the original meeting to revisit the existing plan and revise as needed\*\*

\*\*CPMT reviews funding requests and asks for additional information if needed\*\*



**Franklin County**  
*A Natural Setting for Opportunity*